

BRIXWORTH PARISH COUNCIL

***Minutes of the meeting held on Tuesday, 20 December 2011 at 7.15p.m.
in the Library/Community Centre, Spratton Road, Brixworth***

Present: Councillors: M Lacey (Chairman), C Bament, D Parnaby, S Pointer, R Vizor,
M Ward and Mrs E Wiig

In Attendance: Mrs J Macken – Parish Clerk
PCSO J Hillery- Northants Police
Mr M Nice - Centre Manager
Mr R Chattaway - BRANE

11/1485 Apologies for absence

Apologies were accepted from Cllr Barratt, Cllr Parker and Cllr Nunn
Apologies had been received from County Cllr Millar

11/1486 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

11/1487 Signing of the Minutes of the Last Meeting 29 November 2011

The minutes of the last Full Council meeting held on 29 November 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1488 Resignation of Parish Councillor

The Chairman reported that Cllr Jennifer Fitzgerald has resigned. The Clerk was asked to send a letter to formally thank Mrs Fitzgerald for all her work as a Councillor, in particularly for all her time spent as leader of the Neighbourhood Planning Group.

The Clerk will notify the Returning Officer at Daventry District Council.

11/1489 Public Open Forum

Mr R Chattaway, Chairman of BRANE thanked the Council for the recent grant and reported that the Carter Jonas application is likely to be considered by the District Council early in the New Year. Barratt Homes are arranging a public consultation on 20-21 January 2012.

Mr Nice stated that the DDC information office is to permanently close on 23 December 2012. District Council staff will be available to assist customers with the self-serve service, during the first two weeks in January, which will be located in the library. Brixworth Christian Fellowship is currently in discussion with the County and District Councils, looking into the opportunity of managing the office as a village information point using volunteers. The Parish Council and Parish Nurse could continue to hold surgeries in the office. County Cllr Millar offered his help and support in the development of the office.

Cllr R Monk arrived

11/1490 Police Representative Report

PCSO Hillery reported that there are no crimes to report.

11/1491 NCC Financial Cuts for PCSO's

The County Council have withdrawn their funding for PCSOs, which may result in the loss of 20 PCSOs throughout the county. During a discussion the Parish Council raised its concerns over the possibility of losing PCSO J Hillery, it was resolved to write to village organisations and businesses asking them to 'lobby' against the cuts, by contacting our local County Councillor. It was noted that some Parish Councils already sponsor their local PCSO, which costs in the region of £34,000 a year.

11/1492 County Councillors Report

Cllr Millar reported that sadly the Kelmarsh Wind Farm had been approved by the Planning Inspector. The Joint Core Strategy is looking at Daventry District having 1000 new houses over a 15 year period. The council tax is capped at 3.5%. The switching off of alternate street lights has been a concern for the elderly, however this has not resulted in an increase in crime.

Planning

11/1493 Minutes of Meetings 28 November & 19 December 2011

The Minutes of the Committee Meeting held on the 28 November 2011 and 19 December having been previously distributed were accepted.

11/1494 Neighbourhood Planning Regulations – Consultation

Cllr Parnaby had drafted a response, which has been circulated to members. It was agreed for Cllr Parnaby to submit the response by 5 January 2012.

11/1495 DDC – Changes to the Development Control Consultation Procedures

The District Council will no longer be sending out paper planning applications to parish councils. It will no longer send a letter of notification, of a planning application, to neighbours, but will continue to display a site notice. It was agreed to email the consultation document again to members and discuss at the next meeting.

11/1496 Purchase of a Projector

The Chairman suggested that the Council might wish to consider purchasing a projector to display plans at a meeting, which could cost £375.00. Plans would be converted into a jpg file and downloaded to a memory stick, which would be inserted into the projector at the meeting. It was suggested that the majority of the applications are straight forward and could be printed off the website, it was therefore agreed to establish what the costs would be to obtain paper copies from the District Council if necessary.

Finance

11/1497 Income Received for November 2011

There was no income to report.

11/1498 Bank Reconciliation as at 30 November 2011

The bank reconciliation as at the 30 November 2011 was reported and accepted as follows:

Current Account	£18,577.79
Reserve Account	£154,421.66
Less Cheques outstanding	£13,457.47
Balance Carried forward as at 1.12.11	£159,541.98

11/1499 Income and Expenditure & Reserves Report for November 2011

The Income and Expenditure report had been previously circulated to members, together with a reserves report for November 2011.

11/1500 Approve Financial Support to Northants ACRE

It was resolved to approve the support to ACRE for £34.00

11/1501 Approve Clerk's Annual Subscription to SLCC

It was resolved to approve the Clerk's annual subscription to the SLCC for £157.00.

11/1502 Approve Clerk's Annual Subscription to SLCC Institute of Local Council Management

It was resolved to approve the Clerk's annual subscription to the ILCM for £66.00.

11/1503 Bills for Payment for December 2011

A schedule of payments, to be made in December 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

Cheque Payments - Retrospective

Chq. No.	Minute	Payment To	Reason for Payment	
4716	11/1456	Northants Police	Grant towards Brixworth Police Office	4,800.00
4717	11/1467	Came & Co	Insurance - Tractor, Kubota and Van	625.64

Cheque Payments

Chq. No.	Minute	Payment To	Reason for Payment	
4718		Groundsman	Groundman's Salary Dec 2011	1,097.78
4719		Clerk	Clerk's Salary Dec 2011	1,142.89
4720		Litter Picker	Litter Picker wages Dec 2011	194.60
4721		Cleaner	Cleaner Comm. Centre wages Dec 2011	267.52
4722		Part Time Groundsman	P/T Groundsmans wages Dec 2011	107.20
4723		HM Revenue & Customs	PAYE Tax & NI Dec 2011	729.17
4724		NCC	Contribution to Pension Dec 2011	396.60
4725		Mrs J Macken	Clerks Allowance Oct - Dec 11 & flowers	95.00
4726		Mr M Lacey	Chairmans Tel. Allowance Oct - Dec 11	40.00
4727		Mower Shop	Annual Service Parts for mowers	338.08
4728		E-On	Street Light Maintenance Oct - Dec 11	38.24
4729		Hassett Fencing Ltd	Replacement fence panels	56.46
4730		ESPO	Stationery & cleaning materials	110.56
4731	11/1387	K F Troop & Son	Daffodil bulbs & Christmas tree	122.00
4732	11/062r	R W Heygate	Trimming hedge Ashway Playing Field	120.00
4733		AH Blason & Son	Fuel	54.49
				10,336.23

Recreation and Amenities Development

11/1504 Work to the Millennium Garden

It was resolved to approve the quotation from Brixworth Landscaping for the work to the Millennium Garden at a cost of £225.00.

Highways and Environment

11/1505 To Accept Minutes of Meeting 6 December 2011

The Minutes of the Committee Meeting held on the 6 December 2011 having been previously distributed were accepted.

11/1506 Report on DDC Dog Control Order Signs

It was resolved to obtain 13 Dog Control Order signs from the District Council.

11/1507 Report on the Removal of Street Lights in Spratton Road and to Consider Maintaining New Street Lights

The Clerk reported that the work to lay new electrical cables and remove the Parish Council's two street lights in Spratton Road, would start early in the New Year. The Clerk and Cllr Bament had met the contractors on site. The current street lights were located on BT poles, which are to be removed, therefore new street lights would need new columns, which would have to be sited in residents gardens. DDH had agreed to fund the new streetlights, but were unsure whether they could maintain them and therefore asked the Parish Council whether it could continue to be responsible for the lights. Concerns were raised that elderly residents only had access to their properties from the footpaths, which were lit by these lights. It was resolved to discuss the maintenance of the new streetlights with DDH.

11/1508 Report on Carriageway Surface Dressing – Station Road, A508 Harborough Road, High Street / Church Street and Spratton Road

In the Spring/Summer the County Council will be closing several roads to carry out surface dressing work to roads in the village.

11/1509 Report on Brixworth Neighbourhood Plan (NP) Working Group

In addition Cllr Fitzgerald, who was the leader, has resigned from the working group. It is hoped that new members will join the group. A letter has been sent out consulting local businesses. The group intends to co-ordinate with the District Council.

11/1510 Parish Councillor Surgeries Update

It was resolved to continue with the Councillor surgeries for a further six months. It was agreed to hold the surgeries in the Library/Community Centre foyer and display notices in local shops.

Correspondence

11/1511 Daventry Over Fifies – Wise and Well Event 26 March 2012

Cllr Bament agreed to attend the planning meeting and the Parish Council agreed for the hall to be used for free.

11/1512 NCC Draft Revenue Budget 2012 – 13 an Medium Term Financial Plan 2012-13

This item was deferred to the next meeting.

11/1513 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation to members. It was noted that thank you letters had been received from Brixworth Youth Foundation and DACT.

11/1514 Date of Next Meetings

The next Full Council Meeting is to be held on 31 January 2012 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

11/1515 Brixworth Job Club

The District Council is looking at setting up a Brixworth Job Club in the library. It was agreed for the Clerk to attend the meeting.

11/1516 CPRE & NALC Planning

The Clerk has received a new guide Planning Explained and details of e-learning training aids for members, which had been emailed.

There being no other business the meeting closed at 8.45pm

..... Chairman

Signed as a true record of the above meeting.

Dated: 31 January 2012